

COMPLAINT FORM 投訴表格

If you believe that you have experienced bullying behaviour, harassment or discrimination or you witness any such incident, you are encouraged to file a complaint.

如果你認為自己經歷過欺凌行為、騷擾或歧視，或者你目睹任何此類事件，我們鼓勵你提出投訴。

Complainant's Information 投訴人資料：

Name : _____ Phone No. _____

姓名 電話號碼

Email address: _____

電郵地址

Which way you prefer to be contacted by? 你喜歡以哪種方式聯絡？

Email Phone In person Other : _____ #

電郵 電話 親身見面 其他

Complaint Incident/Information 投訴事件/資料

Date of the incident/ bullying behaviour or discrimination began or occurred *

投訴事件/欺凌行為或歧視開始或發生的日期

Date 日期

Time 時間

Place 地點

Do you know the name of the suspect? 你知道嫌疑人的名字嗎？

Does the incident continue? Yes No #

投訴事件是否繼續？ 是 否

Details of the incident 投訴事件詳情 *

Any pictures or voice or video records can be provided? Yes No #
可否提供任何相片或語音或視頻記錄嗎？ 是 否

Have you ever complained or provided information verbally and/or in writing about the incident to anyone? Yes 是 No 否 #
你是否曾以口頭和/或書面形式向任何人投訴或提供有關該事件的資料？

Is/are there any other involved parties and/or witnesses? Yes No #
是否有任何其他相關方和/或證人？ 是 否

Name 姓名

Phone No. 電話號碼

The information that I have provided in this complaint is true, correct and complete to the best of my knowledge.

據我所知，我在此投訴表格中提供的資料是真實、正確和完整的。

Signature 簽名

Date 日期：

* *You can use separate sheet to give more information about the incident(s).*

* 你可以另加紙張提供更多有關事件的資料。

Please tick the relevant box

請在有關空格內加 ✓ 號

普世博愛運動在任何情況下都不容忍欺凌、騷擾或歧視，請把表格電郵至投訴委員會 pomfocolarehkmc@gmail.com 投訴。任何事件的投訴/報告都將受到認真對待，並將迅速處理。

The Focolare Movement does not tolerate bullying, harassment or discrimination in any occasions, please email the report to the Complaint Committee at pomfocolarehkmc@gmail.com, complaints/reports of any incidents are taken seriously and will be dealt promptly.